



# **University High School Course Selection Instructions**

# General Changes for Next Year

**From Trimesters to Semesters/Quarters:** In general, year-long classes (such as English, Math & world languages) will be graded as 2 semesters but are considered 4 quarters for purposes of course requests.

Some classes that were a trimester before have changed to a semester class (2 quarters). Some classes that were a trimester before have changed to a quarter class.

**Interdisciplinary:** This is no longer a subject category for classes. The classes that had been under this category have been moved into the subject category that best fits the class. For example: History of Rock & Roll is now under Social Studies. There is no longer a graduation requirement to have a certain number of Interdisciplinary credits.

**Graduation Requirement Changes:** Community Service: from 50 hours before to 40 hours now for .25 credits. Job Shadows: 3 half-days will now earn .25 credits. Students may earn another .25 credits by completing another round of job shadows. Internship: from 50 hours before to 40 hours now for .25 credits. Senior Project: grade posted to transcript will now be inclusive of entire project (not just the presentation grade) for .25 credits. Students may choose to perform more community service or more internship hours, respectively, to receive extra credits (80 hours = .50 credit, 120 hours = .75 credit, 160 hours = 1 full credit).

**Sports Credit:** Students will now be able to earn .25 credits *per season* of school sports participation. This credit can replace taking a PE class or classes, if the student wishes.

# Review Courses in the Course Catalog

The course catalog is always available online, as well as each Advisor having a few paper copies.

1. Go to the University High School website ([University Schools](#))
2. Hover mouse over Our School, click on High School
3. Click on Students
4. Click on Graduation Requirements
5. Click on Course Catalog (2023/2024)

# Class Changes for Next Year

Descriptions can be found in the course catalog

## New Classes

*Media Journalism I & II*

*Research & Special Topics: AI & the Human Condition* (Junior/Senior English)

*AP Statistics*

*Freshman Science I & II* (replaces Biology Concepts, Conceptual Physics & Earth Systems)

*College & Career Prep* (replacement for both Computer Applications & Career Exploration - only for students who have taken **neither** of those classes)

*Introduction to Improvisation*

*Origins of Hip-Hop Music*

*Freshman Seminar*

# Class Changes for Next Year

Descriptions can be found in the course catalog

## Classes not offered

Research & Media Literacy, Introduction to Tech Theatre, Interdisciplinary Art, Water Exploration

## Changes to Current Classes

*Zoology*: Now 2 classes - *Invertebrate & Vertebrate*

*American Government*: Now 2 classes - *I & II*

*Law & Legal*: Now 2 classes - *Foundations & Trial*

American History (3 trimesters) is now *U.S. History I-IV* and... AP American History is now *AP U.S. History*

World History (3 trimesters) is now *World History I-IV*

*Child & Development Part I and Part II classes*: Now 1 class

Relationships is now *Interpersonal Relationships*

*3D Printing & Design*: Now 2 classes - *I & II*

Advanced Speech & Debate: Now *Speech & Debate II - Advanced*

Filmmaking: Digital Storytelling: Now 2 classes - *Filmmaking I & Filmmaking II*

# NCAA Eligibility

If you plan to participate in athletics in college, plan ahead!

Courses that are NCAA approved have an asterisk next to the course title.



## \***Research and Creative Writing**

Students will learn to utilize the tools and techniques of creative writing to produce short stories, poetry, memoir writing, autobiography, and dramas. Students will engage in daily in-class writing as well as produce formal pieces. Students will also read and discuss a variety of published pieces to study craft. Students will be encouraged to study aspects of their own lives in order to discover more about themselves through thoughtful observation, reflection and writing.

*GRADE LEVEL: 11-12*

*FEES: \$0*

*PREREQUISITE: Two years high school English*

*CREDIT: 1.0*

*LENGTH: Year*

# Off Campus Academic Opportunities

## Career Academy

Selected **juniors and seniors** can get career training in programs such as:

- **Automotive Service Technology, Agriculture, Animation, Collision Repair, Customer Service, Emergency Medical Technician, Fire Academy, Graphic Design, Industrial Tech, Leadership, Med Prep, Oil and Gas, Audio and Radio Production, and Welding**

# Career Academy

- Must meet with high school guidance counselor to obtain and return completed Career Academy application. Applications will be due March 3, 2023.
- Must have a GPA of 3.0 or higher for the term preceding application.
- Must have fewer than 5 absent days (excused or unexcused) during preceding term.
- If scholarship is awarded, all expenses are paid.
- Half day program at Aims (AM or PM).



# Off Campus Academic Opportunities-

## STUDENTS **MUST** TALK TO THEIR COUNSELOR

- Concurrent Enrollment students take classes (up to 6 credits per semester) at Aims or UNC and earn both high school and college credit. Tuition is paid for by UH. (Regular tuition at Aims = \$72/credit hour.)
- Course must not be offered by UH for student to receive reimbursement.
- Student pays administrative fee (\$25/semester), books, differential tuition.
- Classes are weighted on a 5.0 scale.
- Concurrent enrollment deadline for Fall 2023: **May 2, 2023**

# On Campus Academic Opportunities

- Dual Enrollment-classes taken for college credit offered on UH campus. Gives students the opportunity to build a college transcript while satisfying grad requirements.
- Classes are weighted on a 5.0 scale.
- No limit in the number of credits a student can take in Dual Enrollment.

# On Campus Academic Opportunities

## Collegiate & Career Pathways

Students can earn the following pathway diplomas: Arts & Humanities, Business, Engineering, Family Consumer Science, Health & Medical, or Science & Math

If you don't sign up for one of the above listed pathways, you will default to the Liberal Arts Pathway.

Please let your counselor know if you are interested in pursuing a specialized pathway diploma as soon as possible (no later than 1st quarter of your senior year).

# Early Graduation

In order to graduate early, students must have a conversation with their counselor and get administrator approval prior to the end of their junior year.

Early graduation requests must be provided to the principal in writing and must state the reasons for the request and what the student plans to do after graduating early. Written parent, advisor and counselor consent must be obtained.

Approval of the request will depend upon the student having a viable alternative and a reasonable post-graduation plan.

## LIBERAL ARTS PATHWAY DIPLOMA

Graduation Requirements for a University High School Diploma: **29.0 credits**

### English

#### **4.0 Credits**

Freshman English (1.0)

Additional 3.0 credit as decided upon by parent, advisor, and student.

### \*Mathematics

#### **4.0 credits**

Algebra I or Algebra A Principles I and Algebra B Principles II (1.0)

Geometry or Geometry Honors (1.0)

Coursework is determined by student need.

\*Students are encouraged to adhere to HEAR - Colorado Higher Education Admission Requirements – to ensure the opportunity for college admission, which includes Algebra II or equivalent.

### Social Studies

#### **3.5 Credits**

American Government (.50)

Geography (.50) or AP Human Geography (1.0)

American History or AP American History (1.0)

World History or AP World History (1.0)

Additional .50 credits in social studies coursework as decided upon by parent, advisor and student.

### Science

#### **3.0 Credits**

Freshman Science I (.50)

Freshman Science II (.50)

Additional 2.0 credit in science coursework as decided upon by parent, advisor, and student.

### Fine Arts

#### **1.0 Credit**

Introduction to Art (.25)

Additional .75 credit in fine arts coursework as decided upon by parent, advisor, and student.

### World Language

#### **2.0 credits** of same language

Students may enroll in a language of their choice.

Students who plan to attend a four-year college should plan to take three years of the same language.

### Career and Technical Education

#### **1.0 Credit**

College and Career Prep. (.50)

Additional .50 credit in career and technical education coursework as decided upon by parent, advisor, and student.

### Wellness

#### **1.0 Credit**

The Health and Wellness Experience (.25)

Additional .75 credit in Wellness/P.E. coursework as decided upon by parent, advisor, and student.

General graduation requirements can be found on page 7 of the Course Catalog.

The Liberal Arts Pathway Diploma shows the **minimum** graduation requirements. If you are planning to graduate with a different pathway, check the requirements for that pathway when determining which classes to sign up for.

If you do not select a specific pathway, you will default to the Liberal Arts pathway.

All pathways and their requirements are in the Course Catalog.

# Things to note...

- Classes are assigned course numbers by department.
- We build our master schedule each year based on student requests. Please make wise choices when selecting classes.
- **Juniors and Seniors, select an English alternate!!!!**

# Math

- AP Calculus – (Dual Enrollment) may earn 5 credits from Aims for MAT 2410; state guaranteed transfer course
- College Algebra – (Dual Enrollment) may earn 4 credits from Aims for MAT 1021; state guaranteed transfer course
- Fundamentals of Accounting Honors – not always counted as 4<sup>th</sup> year of math by colleges; not accepted as math by NCAA
- Consumer Math – not always counted as 4<sup>th</sup> year of math by colleges; not accepted as math by NCAA
- AP Statistics-pending NCAA approval

# Science

## **Things to note if you are planning to attend a four-year university**

- Recommend one year of Chemistry or Physics – CU requires it! Mines requires Physics!
- California colleges require one year of biological science and one year of a physical science. Both must have a laboratory component.
- Important to visit college websites



# Course Request Form

You will use your completed Course Request Form as a resource to select each class that you would like to register for in the Infinite Campus Academic Planner.

Student Name: _____						
Select	Course	Qtrs	Open	Prerequisite	Fee	Signature
<b>ENGLISH</b>						
X	LAN10006A-Sophomore English	4	10 req	Freshman English		
	LAN10007A-Sophomore English Honors	4	10	Freshman English, application and teacher signature (Christensen)		
	LAN10001-Introduction to Human Communication	1	10-12			
	LAN10008-Media & Journalism I	1	10-12			
	LAN10009-Media & Journalism II	1	10-12	Media & Journalism I		
	LAN08001A-Resource Literacy 101	4	9-12	IEP Teacher signature		
	LAN08002A-Resource Literacy 201	4	9-12	IEP Teacher signature		
<b>SOCIAL SCIENCE</b>						
X	SOC10011-U.S. History I	1	10 req			
X	SOC10012-U.S. History II	1	10 req			
X	SOC10013-U.S. History III	1	10 req			
X	SOC10014-U.S. History IV	1	10 req			
	SOC10001A-AP U.S. History	4	10-12	Teacher signature (Uribe)		
	SOC09002A-AP Human Geography	4	9-12	C or better in prior semester of Social Studies & current Social Studies teacher signature		
	SOC10002A-AP Psychology	4	10-12	Advisor signature		
	SOC10000 - American Revolution in Pop Culture	1	10-12	pre/corequisite US History		



# Login to Begin Course Selection

Log into your Infinite Campus Student Portal



Transforming K12 Education®

District Edition

Username

WPEACE\_UN

Password

.....

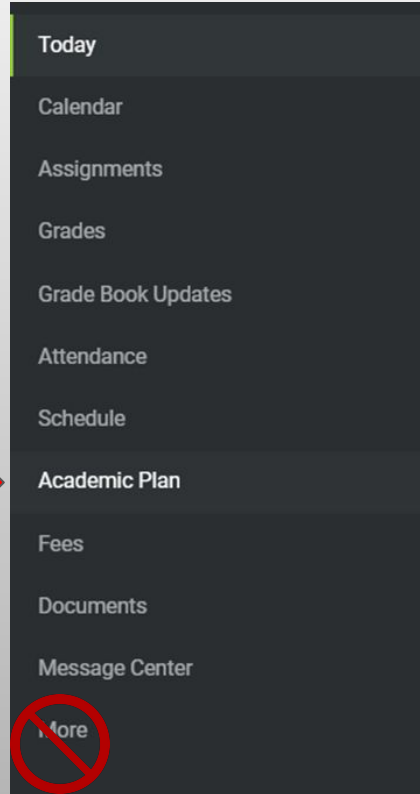
Log In

Version: Campus.2040.8

Weld County School District Re-6 Greeley

# Course Selection Cont.

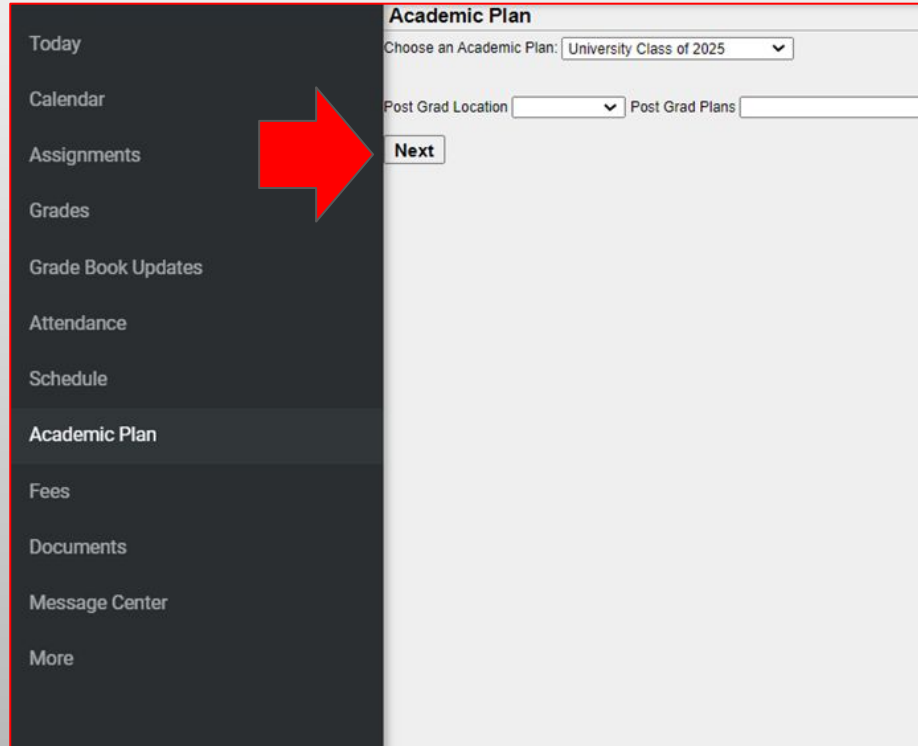
Click on  
Academic Plan



The way we request classes has changed. Do not try to request classes the way we used to.

# Course Selection Cont.

Click on Next



The screenshot shows a user interface for selecting an academic plan. On the left is a dark sidebar menu with the following items: Today, Calendar, Assignments, Grades, Grade Book Updates, Attendance, Schedule, Academic Plan (highlighted), Fees, Documents, Message Center, and More. A large red arrow points from the 'Academic Plan' menu item to the 'Next' button in the main content area. The main content area is titled 'Academic Plan' and contains the following elements: a dropdown menu labeled 'Choose an Academic Plan:' with 'University Class of 2025' selected, a 'Post Grad Location' dropdown menu, a 'Post Grad Plans' input field, and a 'Next' button.

# General Overview

The next screen (see next slide) shows you all the courses you've taken in past years **including** the courses you are signed up to take in the last term of this school year.

Academic Planner gives you the ability to request courses for all of your future years. This is a new feature and we are really excited about giving you the chance to plan out classes into future years, if you so wish. This feature is especially helpful to students wanting to plug into a specialized Pathway.

**It is required that you enter classes for the upcoming school year.**

Entering classes for future school years is optional.

# What the Planner Looks Like

The student in this example will be an 11th grader in the 23/24 school year.

Academic Plan   Search the Course Catalog

Program: University Class of 2025 (Graduation)

Grade: 09	7.53 / 7.86	Grade: 10	8.62 / 8.19	Grade: 11	0.00 / 7.15	Grade: 12	0.00 / 5.80
<b>LAN (1.98 / 3.98)</b>							
0.99 / 0.99		0.99 / 0.99		0.00 / 1.00		0.00 / 1.00	
<input type="button" value="1078 1-Freshman English - 0.33"/>		<input type="button" value="1419 1-Sophomore English - 0.33"/>		<input type="text" value="Type to search or select courses"/>		<input type="text" value="Type to search or select courses"/>	
<input type="button" value="1078 1-Freshman English - 0.33"/>		<input type="button" value="1419 1-Sophomore English - 0.33"/>					
<input type="button" value="1078 1-Freshman English - 0.33"/>		<input type="button" value="1419 1-Sophomore English - 0.33"/>					
<b>ALERT:</b> Not enough credits selected in LAN to meet the minimum plan requirements. <b>ALERT:</b> Course Requirement not met: English							
<b>MAT (1.98 / 3.98)</b>							
0.99 / 0.99		0.99 / 0.99		0.00 / 1.00		0.00 / 1.00	
<input type="button" value="3009 3-Algebra I - 0.33"/>		<input type="button" value="3101 3-Geometry - 0.33"/>		<input type="text" value="Type to search or select courses"/>		<input type="text" value="Type to search or select courses"/>	
<input type="button" value="3009 3-Algebra I - 0.33"/>		<input type="button" value="3101 3-Geometry - 0.33"/>					
<input type="button" value="3009 3-Algebra I - 0.33"/>		<input type="button" value="3101 3-Geometry - 0.33"/>					
<b>ALERT:</b> Not enough credits selected in MAT to meet the minimum plan requirements. <b>ALERT:</b> Course Requirement not met: Mathematics							
<b>SCI (1.98 / 2.97)</b>							
0.99 / 0.99		0.99 / 0.99		0.00 / 0.99		0.00 / 0.00	
<input type="button" value="4255 4-Biology Concepts - 0.33"/>		<input type="button" value="4050 4-Astronomy - 0.33"/>		<input type="text" value="Type to search or select courses"/>		<input type="text" value="Type to search or select courses"/>	
<input type="button" value="4272 4-Conceptual Physics - 0.33"/>		<input type="button" value="4310 4-Zoology - 0.33"/>					
<input type="button" value="4304 4-Earth Systems - 0.33"/>		<input type="button" value="4371 4-Colorado Geology - 0.33"/>					
<b>ALERT:</b> Not enough credits selected in SCI to meet the minimum plan requirements. <b>ALERT:</b> Course Requirement not met: Science							
<b>SOC (2.31 / 3.48)</b>							
0.99 / 0.99		1.32 / 0.99		0.00 / 1.00		0.00 / 0.50	



Classes the student took in 9th grade.



Classes the student took in 10th grade & is scheduled to take.



You **MUST** select classes for the next school year.



You may **opt** to request classes for a future year.

# Selecting Classes

In your next school year, click on the dropdown to select classes in each subject area. In this example the student is selecting an English class.

The screenshot displays a web-based course selection interface. On the left is a dark sidebar with navigation options: Today, Calendar, Assignments, Grades, Grade Book Updates, Attendance, Schedule, Academic Plan (highlighted), Fees, Documents, Message Center, and More. The main content area is titled 'Academic Plan' and includes a 'Save' button and a 'Course Plan Report' button. Below this, a search bar is visible. The interface shows a grid of course selection options for different grade levels: Grade 09 (7.53 / 7.86), Grade 10 (8.62 / 8.19), Grade 11 (0.00 / 7.15), and Grade 12 (0.00 / 5.80). Each grade level has a subject area dropdown menu. The 'English' dropdown for Grade 11 is open, showing a list of courses: LAN11004A AP English Lit/Comp A - 0.00, LAN11001A Research & Creative Writing A - 0.00 (highlighted in blue), LAN11002A Res/Critl Readg-Superheroes A - 0.00, LAN11003A Research & Graphic Lit A - 0.00, LAN11005A Res & Soc Justice-Modern Lit A - 0.00, and LAN11006A Research & Poetry A - 0.00. A red arrow points to the highlighted course. Alerts are present for LAN, MAT, and SCI, indicating that not enough credits have been selected to meet minimum requirements. The bottom of the screen shows the 'SOC' subject area with a total of 2.31 / 3.48 credits.

# Year-long Classes

Year-long classes will automatically show up as 2 selections when you click on the one class. You can see that the 1st class is Research & Creative Writing **A** and the 2nd class is Research & Creative Writing **B**. The “A” indicates 1st semester and the “B” indicates 2nd semester. This is only something that will happen with year-long classes.

The screenshot shows an academic plan interface with a sidebar on the left containing navigation options: Today, Calendar, Assignments, Grades, Grade Book Updates, Attendance, and Schedule. The main content area is titled 'Academic Plan' and includes buttons for 'Save' and 'Course Plan Report', along with a search bar for the course catalog. Below this, the program is identified as 'University Class of 2025 (Graduation)'. The plan is organized by grade level: Grade: 09 (7.53 / 7.56), Grade: 10 (8.62 / 8.19), and Grade: 11 (7.75 / 7.75). Under Grade 09, the course 'LAN (2.98 / 3.98)' is selected with a credit of 0.99 / 0.99, and three '1078 1-Freshman English - 0.33' courses are listed. Under Grade 10, the course '1419 1-Sophomore English - 0.33' is selected with a credit of 0.99 / 0.99, and three '1419 1-Sophomore English - 0.33' courses are listed. Under Grade 11, the course 'LAN11001B Research & Creative Writing B - 0.50' is selected with a credit of 1.00 / 1.00, and two 'LAN11001A Research & Creative Writing A - 0.50' courses are listed. A red arrow points to the 'LAN11001B' course. At the bottom, two alerts are displayed: 'ALERT: Not enough credits selected in LAN to meet the minimum plan requirements.' and 'ALERT: Course Requirement not met: English.'

Grade: 09	Grade: 10	Grade: 11
7.53 / 7.56	8.62 / 8.19	7.75 / 7.75
<b>LAN (2.98 / 3.98)</b>		
0.99 / 0.99	0.99 / 0.99	1.00 / 1.00
1078 1-Freshman English - 0.33	1419 1-Sophomore English - 0.33	LAN11001A Research & Creative Writing A - 0.50
1078 1-Freshman English - 0.33	1419 1-Sophomore English - 0.33	LAN11001B Research & Creative Writing B - 0.50
1078 1-Freshman English - 0.33	1419 1-Sophomore English - 0.33	

**ALERT:** Not enough credits selected in LAN to meet the minimum plan requirements.  
**ALERT:** Course Requirement not met: English



# Check for Classes You've Had Before

You can see all the classes you have had in previous years so you don't try to select them again.

The screenshot shows an Academic Plan interface for a University Class of 2025 (Graduation). The interface is divided into four columns representing Grade 09, Grade 10, Grade 11, and Grade 12. Each column shows a cumulative grade and a list of completed courses. Red arrows point from the left sidebar to the course selection boxes in each grade column, highlighting previously completed courses that are no longer available for selection.

**Academic Plan** Search the Course Catalog

Program: University Class of 2025 (Graduation)

Grade: 09	Grade: 10	Grade: 11	Grade: 12
7.53 / 7.86	8.62 / 8.19	0.00 / 7.15	0.00 / 5.80
5504 5-Computer Applications - 0.33	5704 5-Career Exploration - 0.33	Type to search or select courses	Type to search or select courses
<b>FIN (0.33 / 0.99)</b>			
0.00 / 0.33	0.33 / 0.33	0.00 / 0.33	0.00 / 0.00
	6510 6-Introduction to Art - 0.33	Type to search or select courses	Type to search or select courses
<b>PHY (0.58 / 0.58)</b>			
1.32 / 0.00	1.32 / 0.33	0.00 / 0.25	0.00 / 0.00
8004 8-Lifetime Fitness - 0.33 8005 8-Individual Activities - 0.33 8105 8-Team Activities - 0.33 8110 8-Basics of Power - 0.33	8004 8-Weight Room Fitness - 0.33 8005 8-Individual Activities - 0.33 8007 8-Adv Strength and Conditionin - 0.33 8898 8-Weight Room Fitness II - 0.33	Type to search or select courses	Type to search or select courses

2.06 credit overflow to ELE

**ALERT:** Not enough credits selected in CTE to meet the minimum plan requirements.  
**ALERT:** Compound Requirement not met: College & Career Preparation  
**ALERT:** Compound Requirement not met: College & Career Prep  
**ALERT:** Compound Requirement not met: College & Career Prep  
**ALERT:** Course Requirement not met: Career & Technical Education

**ALERT:** Not enough credits selected in FIN to meet the minimum plan requirements.  
**ALERT:** Course Requirement not met: Fine Arts

**ALERT:** Not enough credits selected in PHY to meet the minimum plan requirements.  
**ALERT:** Course Requirement not met: Physical Education

# If you try to select a class you've had before...

If you've already taken a class and then try to select it, it will show up in **red**. This is helpful so you will know to **delete the class** and select another. If you do not delete the class and then try to Save, the system will give you an error message **and will NOT Save**.

The screenshot displays the Infinite Campus Academic Plan interface. A warning dialog box is open, stating: "greeleyschoolsco.infinitecampus.org says Course Plan was NOT saved due to the following errors: Course planning rules: MAT09001A Algebra I A: equivalent of 3009 : Was 3009 SCI09008 Zoology - Invertebrate: equivalent of 4310 : Was 4310". The dialog has an "OK" button. In the background, the Academic Plan shows three sections: MAT (1.98 / 3.98), SCI (1.98 / 2.97), and SOC (2.31 / 3.48). In the MAT section, three "3009 3-Algebra I - 0.33" courses are listed, with the first one circled in red. In the SCI section, three courses are listed: "4255 4-Biology Concepts - 0.33", "4272 4-Conceptual Physics - 0.33", and "4304 4-Earth Systems - 0.33". In the SOC section, three courses are listed: "4050 4-Astronomy - 0.33", "4310 4-Zoology - 0.33" (circled in red), and "4371 4-Colorado Geology - 0.33". Several courses are shown in red, indicating they have been previously taken. An "ALERT" message at the bottom states: "ALERT Not enough credits selected in LAN to meet the minimum plan requirements. Course Requirement not met: English".

The class must be deleted since it's been taken before.

# If You Want to Delete a Class

If you select a class and then need to delete it, simply click on the X in the upper left corner of the class. If it is a year-long class, the X will be on the 1st box of the 2 boxes.

The screenshot displays an Academic Plan for a University Class of 2025 (Graduation). The interface is divided into a left sidebar and a main content area. The sidebar includes links for Today, Calendar, Assignments, Grades, Grade Book Updates, Attendance, Schedule, Academic Plan (selected), Fees, Documents, and Message Center. The main content area shows the Academic Plan with a 'Save' button and a 'Course Plan Report' button. Below these are search and program selection options. The plan is organized by grade level: Grade 09 (7.53 / 7.86), Grade 10 (8.62 / 8.19), Grade 11 (0.00 / 7.15), and Grade 12 (0.00 / 5.80). The MAT (1.98 / 3.98) section is highlighted, showing three boxes for Algebra I (0.99 / 0.99) and one box for Algebra II (0.00 / 1.00). A red 'X' is visible in the upper left corner of the Algebra II box, with a red arrow pointing to it. Below this section, an alert indicates that not enough credits were selected in MAT to meet the minimum plan requirements. The SCI (1.98 / 2.97) section is also highlighted, showing three boxes for Astronomy (0.99 / 0.99), Zoology (0.00 / 0.99), and Geology (0.00 / 0.00). A red 'X' is visible in the upper left corner of the Zoology box, with a red arrow pointing to it. Below this section, an alert indicates that not enough credits were selected in SCI to meet the minimum plan requirements.

The first example above is a year-long class. The second example above is not a year-long class.

# Repeatable Classes

There are a few classes that can be repeated and the system will allow you to select them in your plan.

You can look at the course catalog to see if a class is repeatable.

If it does NOT say the class can be taken multiple times, you will not want to sign up for it if you have already taken it in a prior year.

## Wellness/Physical Education PHY Credit



### Advanced Strength & Conditioning

This fitness course will focus on developing the human body for athletic activities. This class is only for those individuals who are willing to put forth the maximum effort possible. There will be an emphasis on increasing muscular strength, muscular endurance, speed, flexibility, and body composition. **This course may be taken multiple times.**

*GRADE LEVEL: 10-12 (fulfills P.E. requirement)*

*FEES: \$0*

*PREREQUISITE: Basics of Power or Weight Room II and teacher signature*

*CREDIT: 0.25*

*LENGTH: Quarter*

# World Languages & Health Class

- World language classes (ASL, German, Spanish) will show up under FOR (foreign language) in the Academic Planner portal. You will also be able to select the classes in the FOR category (not in the WLD category).
- The Health class will show up under HLT in the Academic Planner portal. This is also where you will be able to select that class.

The screenshot displays the Academic Planner interface for a University Class of 2024 (Graduation) program. The interface is organized into a grid with columns for different grade levels and rows for different course categories. A sidebar on the left contains navigation options: Today, Calendar, Assignments, Grades, Grade Book Updates, Attendance, Schedule, Academic Plan (highlighted), Fees, and Documents.

At the top, there are buttons for 'Save' and 'Course Plan Report', along with a search bar for the course catalog. Below this, the program name is listed as 'Program: University Class of 2024 (Graduation)'. The main content area is divided into sections for 'Grade: 09 6.87 / 8.19', 'Grade: 10 4.23 / 8.19', 'Grade: 11 8.52 / 6.87', and 'Grade: 12 0.00 / 5.75'. Each grade section has a sub-section for 'FOR (1.98 / 1.98)' and 'HLT (0.33 / 0.33)'. The 'FOR' section contains course selection boxes for '7001 7-Amer Sign Lang I - 0.33', '7002 7-Amer Sign Lang II - 0.33', and '7003 7-Amer Sign Lang III - 0.33'. The 'HLT' section contains a course selection box for '8636 8-The Health & Wellness Exper. - 0.33'. Search bars are provided for each course selection box.

# Previous Interdisciplinary Classes

We have made another change for the new school year. We used to have an IDP credit type for Interdisciplinary courses. We no longer have an IDP credit type. All those courses are now located in different subject areas. Unfortunately these courses you've already taken will show up in your Planner under the ELE (Electives) credit type. You will want to make certain you do not request the classes that are shown in ELE. See the following examples:

In this example, the IDP classes the student took in the past are circled in red.

Academic Plan | Save | Course Plan Report | Search the Course Catalog

Program: University Class of 2024 (Graduation)

Grade: 09 6.87 / 8.19 | Grade: 10 4.23 / 8.19 | Grade: 11 8.52 / 6.87 | Grade: 12 0.00 / 5.75

**ELE (5.43 / 10.17)**

0.93 / 2.25	1.26 / 2.25	1.26 / 2.25	0.00 / 3.42
0001 9-Advisor/Advisee - 0.10	0001 9-Advisor/Advisee - 0.20	0001 9-Advisor/Advisee - 0.20	Type to search or select courses
0001 9-Advisor/Advisee - 0.10	0001 9-Advisor/Advisee - 0.20	0001 9-Advisor/Advisee - 0.20	
0001 9-Advisor/Advisee - 0.10	0001 9-Advisor/Advisee - 0.20	0001 9-Advisor/Advisee - 0.20	
0001 9-Advisor/Advisee - 0.10	0003 9-Advisor/Advisee Job Shadows - 0.00	0004 9-Advisor/Advisee Internship - 0.33	
0001 9-Advisor/Advisee - 0.10	9311 9-12/Law & Legal - 0.33	0204 9-Classroom Aide - 0.33	
0001 9-Advisor/Advisee - 0.10	9322 9-ID / 3D Printing & Design - 0.33		
9000 Speech & Debate - 0.00			
9000 Speech & Debate - 0.33			
0.00 credit overflow from Math			
1.65 credit overflow from PHY			
0.33 credit overflow from SCI			

**ALERT:** Not enough credits selected in ELE to meet the minimum plan requirements.

**Non-credit**

FAM26 Name - Centaurs | Type to search or select courses

# Open Blocks for Juniors/Seniors

Juniors and Seniors now have the opportunity to request an Open Block for the first block of the day or the last block of the day (Blocks 1, 4, 6, 9). This will help for students who have jobs or sports to accommodate. Find the “class” in ELE.

The screenshot shows a course planning interface with a sidebar on the left containing navigation options: Today, Calendar, Assignments, Grades, Grade Book Updates, Attendance, Schedule, Academic Plan, and Fees. The main area displays the 'Academic Plan' for a 'University Class of 2025 (Graduation)' program. It shows credit requirements for grades 09 through 12. The 'ELE (9.680 / 9.700)' section is expanded, showing four columns of course options. The 11th grade column has a search box containing 'ELE09000 Classroom Aide - 0.250'. A red arrow points from this search box to a search dropdown menu on the right side of the interface. The dropdown menu lists several options, with 'OPN00009 Open Block 9 - 0.001' highlighted in blue. A red dashed arrow points from the text below to this highlighted option.

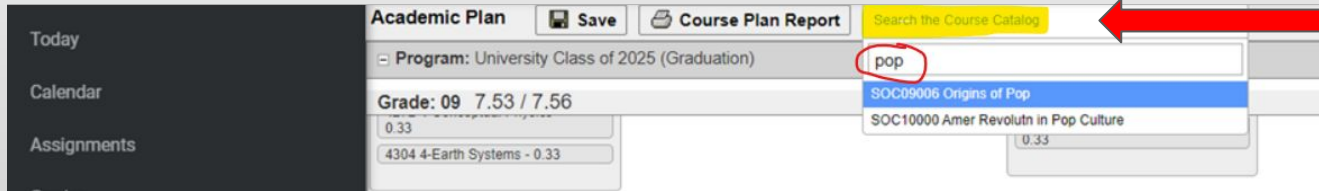
Grade: 09	Grade: 10	Grade: 11	Grade: 12
7.530 / 7.560	8.620 / 8.190	7.750 / 7.750	5.000 / 5.500
<b>ELE (9.680 / 9.700)</b>			
0.930 / 1.950	1.360 / 2.250	0.250 / 2.500	0.000 / 3.000
<ul style="list-style-type: none"><li>0001 0-Advisor/Advisee - 0.200</li><li>0001 0-Advisor/Advisee - 0.200</li><li>0001 0-Advisor/Advisee - 0.200</li><li>0002 0-Advisor/Advisee Comm Service - 0.000</li><li>0204 8-Classroom Aide - 0.330</li></ul>	<ul style="list-style-type: none"><li>0001 0-Advisor/Advisee - 0.200</li><li>0001 0-Advisor/Advisee - 0.200</li><li>0001 0-Advisor/Advisee - 0.200</li><li>0003 0-Advisor/Advisee Job Shadows - 0.100</li><li>0515 0-Study Hall Second - 0.330</li><li>0516 0-Study Hall Third - 0.330</li></ul>	<ul style="list-style-type: none"><li>ELE09000 Classroom Aide - 0.250</li></ul>	<ul style="list-style-type: none"><li>ELE09000 Classroom Aide - 0.250</li><li>ELE10000 Classroom Aide-Math Focus - 0.250</li><li>OPN00001 Open Block 1 - 0.001</li><li>OPN00004 Open Block 4 - 0.001</li><li>OPN00006 Open Block 6 - 0.001</li><li>OPN00009 Open Block 9 - 0.001</li></ul>

Open Block can be requested in the 11th grade year and/or the 12th grade year.

The “class” will not post onto the transcript and will earn 0 credit.

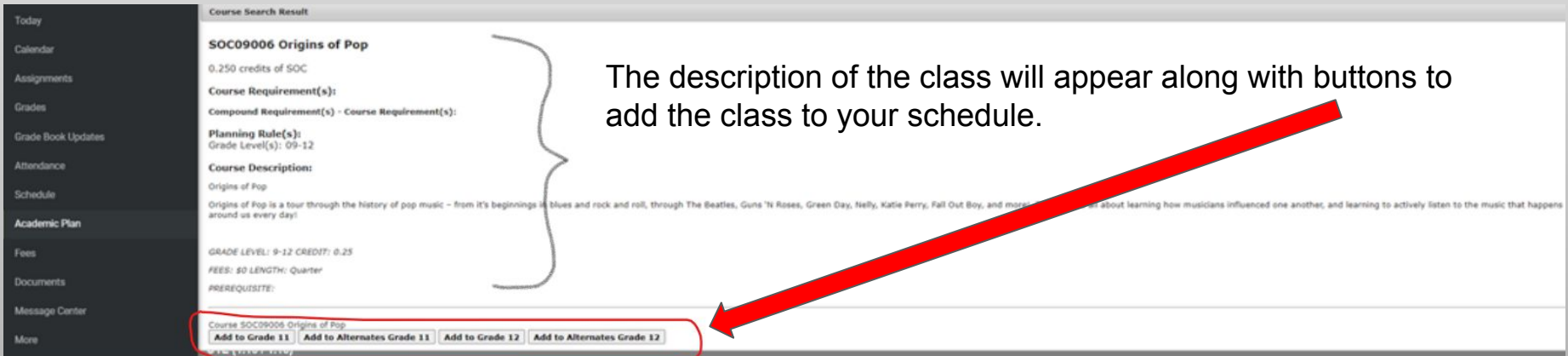
# How to Search for a Class

The Academic Planner portal has a search area. If you know you want a class but are not sure what subject area to look in, use this feature. This is also a great place to find out more information about the class.



The screenshot shows the top navigation bar of the Academic Planner portal. On the left is a sidebar with links for Today, Calendar, and Assignments. The main header contains 'Academic Plan', 'Save', 'Course Plan Report', and a 'Search the Course Catalog' button. Below this is a dropdown menu for 'Program: University Class of 2025 (Graduation)' with a search input field containing 'pop'. A dropdown list shows search results: 'SOC09006 Origins of Pop' (highlighted in blue), 'SOC10000 Amer Revolutn in Pop Culture', and '4304 4-Earth Systems - 0.33'. A red arrow points from the search bar to the 'Search the Course Catalog' button.

Start typing in the Search bar to find a class. In this example, we were looking for Origins of Pop. Click on the class.



The screenshot shows the 'Course Search Result' page for 'SOC09006 Origins of Pop'. The page includes the following information: '0.250 credits of SOC', 'Course Requirement(s):', 'Compound Requirement(s) - Course Requirement(s):', 'Planning Rule(s): Grade Level(s): 09-12', and 'Course Description: Origins of Pop. Origins of Pop is a tour through the history of pop music - from its beginnings in blues and rock and roll, through The Beatles, Guns 'N' Roses, Green Day, Nelly, Katie Perry, Fall Out Boy, and more... about learning how musicians influenced one another, and learning to actively listen to the music that happens around us every day!'. Below this, it lists 'GRADE LEVEL: 9-12 CREDIT: 0.25', 'FEES: \$0 LENGTH: Quarter', and 'PREREQUISITE:'. At the bottom, there are three buttons: 'Add to Grade 11', 'Add to Alternates Grade 11', and 'Add to Alternates Grade 12'. A red arrow points from the 'Add to Alternates Grade 12' button to the right. A large red arrow also points from the top right towards the search bar in the previous screenshot.

The description of the class will appear along with buttons to add the class to your schedule.



# Adding More Classes in Subject Area

To add another class in the same subject area, click on the white section of the box where the first class is. You will see a drop down menu again to select from.

The screenshot displays an Academic Plan interface for a University Class of 2025 (Graduation). The interface is organized into a grid with columns for different grade levels: Grade: 09, Grade: 10, Grade: 11, and Grade: 12. Each column shows the number of credits selected and the total required credits. A sidebar on the left contains navigation options like Today, Calendar, Assignments, Grades, Grade Book Updates, Attendance, Schedule, Academic Plan, Fees, Documents, Message Center, and More.

The main content area shows a grid of class selection boxes. A dropdown menu is open over the 'PHY 0.58 / 0.58' section, listing various physics-related courses such as 'PHY09000 Basics of Power - 0.00', 'PHY09001 Individual Activities - 0.00', 'PHY09002 Team Activities - 0.00', 'PHY09003 Weight Room Fitness - 0.00', 'PHY10000 Adv Strength & Conditioning - 0.00', 'PHY10001 Alternative Fitness - 0.00', 'PHY10002 CrossFit/Core Training 4 Sport - 0.00', and 'PHY10004 Health & Wellness Experience - 0.00'. A red arrow points to the white area of the dropdown menu.

**Alerts:**

- Alert:** Not enough credits selected in CTE to meet the minimum plan requirements.
- Alert:** Compound Requirement not met: College & Career Preparation
- Alert:** Compound Requirement not met: College & Career Prep
- Alert:** Compound Requirement not met: College & Career Prep
- Alert:** Course Requirement not met: Career & Technical Education
- Alert:** Not enough credits selected in FIN to meet the minimum plan requirements.
- Alert:** Course Requirement not met: Fine Arts
- Alert:** Not enough credits selected in PHY to meet the minimum plan requirements.
- Alert:** Course Requirement not met: Physical Education

Click in this white area to get the drop down menu when adding another class.

# When a Class Shows in Red

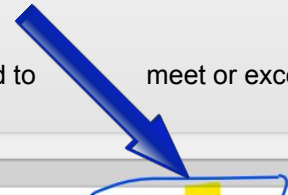
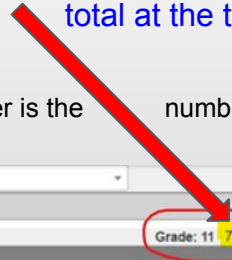
If you try to select a class that you have not met the prerequisite for (class or classes that are required to take the class), it will show up in **red**. You will need to delete the class, and select another class that you are eligible to take. If you have not removed the class and then try to Save, the system will give you an error message and will NOT Save.

The screenshot displays the Infinite Campus Academic Plan interface. A modal dialog box is open, stating: "greeleyschoolsco.infinitecampus.org says Course Plan was **NOT** saved due to the following errors: Course planning rules: CTE10009 School Based Enterprise Qtr2: School Based Enterprise and Work Based Learning Training". A red arrow points to the "NOT" in the error message. In the background, the Academic Plan shows a "Grade: 09 6.87 / 7.92" and a "CTE (0.33 / 0.99)" section. A class, "CTE10009 School Based Enterprise Qtr2 - 0.00", is highlighted in red. A red arrow points to this class with the text "This class must be deleted." Below the class list, an alert message reads: "ALERT: CTE10009 School Based Enterprise Qtr2: School Based Enterprise and Work Based Learning Training. Not enough credits selected in CTE to meet the minimum plan requirements."

# Totals to Reach

You will need to meet or exceed the total\* at the top of the column for next school year. You may opt to also enter classes for future school years - if so, you will also want to meet or exceed the total at the top of that column. When you have met the totals, the totals numbers will turn from red to black.

\*The 1st number indicates how many credits you've signed up for. The 2nd number is the number you need to meet or exceed when signing up for classes.



This example is of an 11th grader in the 23/24 school year.

The screenshot displays a course plan report for a University Class of 2025 (Graduation) student. The report is organized into columns for each grade level: Grade 09, Grade 10, Grade 11, and Grade 12. Each column shows the total credits signed up for and the total credits needed to meet or exceed requirements. The Grade 11 total (7.25 / 7.25) is circled in red, and the Grade 12 total (6.00 / 5.80) is circled in blue. The report also includes a list of courses for each grade, credit overflows, and alerts for unmet requirements.

Grade	Credits Signed Up For	Credits Needed to Meet or Exceed
Grade: 09	7.53	7.86
Grade: 10	8.62	8.19
Grade: 11	7.25	7.25
Grade: 12	6.00	5.80

**LAN (3.98 / 3.98)**  
0.99 / 0.99

- 1078 1-Freshman English - 0.33
- 1078 1-Freshman English - 0.33
- 1078 1-Freshman English - 0.33

0.00 credit overflow to ELE  
**ALERT** Course Requirement not met: English

**MAT (3.98 / 3.98)**  
0.99 / 0.99

- 3009 3-Algebra I - 0.33
- 3009 3-Algebra I - 0.33
- 3009 3-Algebra I - 0.33

0.00 credit overflow to ELE  
**ALERT** Course Requirement not met: Mathematics

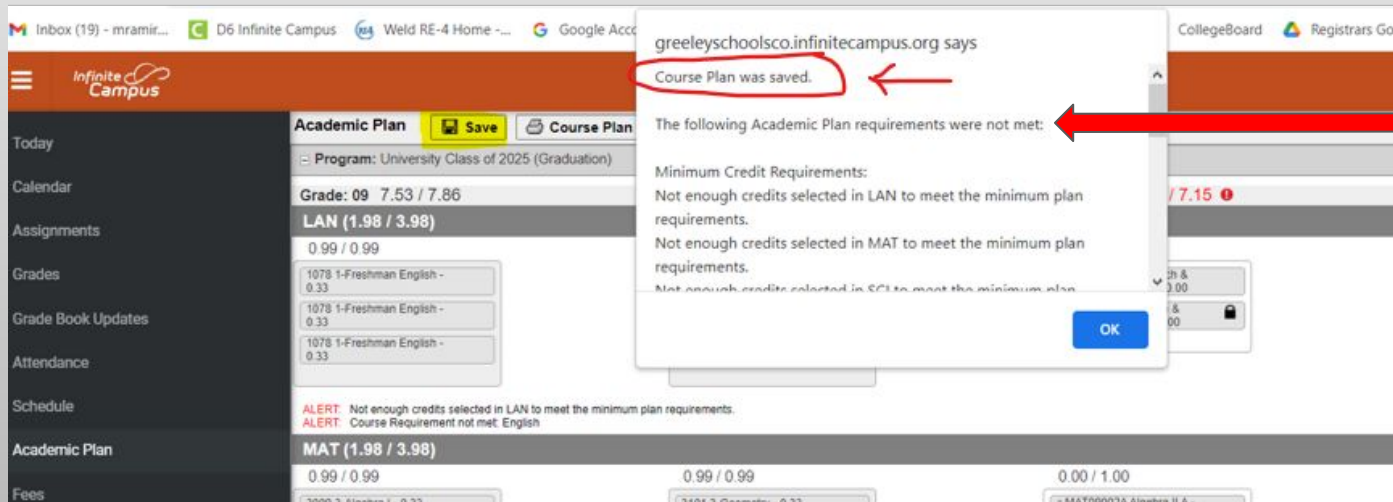
**SCI (2.98 / 2.98)**  
0.99 / 0.99

- 4255 4-Biology Concepts - 0.33
- 4272 4-Conceptual Physics - 0.33
- 4304 4-Earth Systems - 0.33

1.25 credit overflow to ELE  
**ALERT** Course Requirement not met: Science

# Save, save, save!

When you have selected your classes, press Save. If you will be working in the portal more than one time, press Save at the end of each time to make certain it is there for the next time. You will know that it saved properly when you see the words “Course Plan was saved”.



Disregard the notes that state you aren't meeting the Academic Plan requirements. We are working on resolving this matter.

# Print It Out



Click on  
Course Plan Report  
to get a printable copy  
of your requested courses.

Academic Plan Save **Course Plan Report** Search the Course Catalog

Program: University Class of 2025 (Graduation)

Grade: 09 7.53 / 7.86 Grade: 10 8.62 / 8.19

5504 5-Computer Applications - 0.33 5704 5-Career Exploration - 0.33

**ALERT:** Not enough credits selected in CTE to meet the minimum plan requirements.  
**ALERT:** Compound Requirement not met: College & Career Preparation  
**ALERT:** Compound Requirement not met: College & Career Prep  
**ALERT:** Compound Requirement not met: College & Career Prep  
**ALERT:** Course Requirement not met: Career & Technical Education

**FIN (0.33 / 0.99)**

0.00 / 0.33 0.33 / 0.33

6510 6-Introduction to Art - 0.33

**ALERT:** Not enough credits selected in FIN to meet the minimum plan requirements.  
**ALERT:** Course Requirement not met: Fine Arts

**PHY (0.58 / 0.58)**

1.32 / 0.00 1.32 / 0.33

8004 8-Lifetime Fitness - 0.33 8004 8-Weight Room Fitness - 0.33  
8005 8-Individual Activities - 0.33 8005 8-Individual Activities - 0.33  
8105 8-Team Activities - 0.33 8007 8-Adv Strength and Conditionin - 0.33  
8110 8-Basics of Power - 0.33 8898 8-Weight Room Fitness

# Course Plan Report

You can keep the Course Plan Report.

It is a great resource to show your parents what you signed up for.

22-23 University Schools (2850) 6525 West 18th St, Greeley CO 80634 Generated on 01/11/2023 11:45:29 AM Page 1 of 2		Course Plan Report Grade: 10 Student Number: <input type="text"/> Program: University Class of 2025 (Graduation) Counselor: Approved by parent/legal guardian: No	
<b>Grade: 09</b> 7.53 / 7.56	<b>Grade: 10</b> 8.62 / 8.19	<b>Grade: 11</b> 7.75 / 7.75	<b>Grade: 12</b> 5.5 / 5.50
<b>FOR (1.98 / 1.98)</b>			
0.99 / 0.99	0.99 / 0.99	1.00 / 0.00	0.00 / 0.00
7100 7-German I - 0.33	7103 7-German II - 0.33	WLD11001A German III A - 0.50	WLD12001A German IV Honors A - 0.00
7100 7-German I - 0.33	7103 7-German II - 0.33	WLD11001B German III B - 0.50	WLD12001B German IV Honors B - 0.00
7100 7-German I - 0.33	7103 7-German II - 0.33		
<b>HLT (0.25 / 0.33)</b>			
0.00 / 0.00	0.00 / 0.33	0.25 / 0.00	0.00 / 0.00
		PHY10004 Health & Wellness Experience - 0.25	
<b>LAN (3.98 / 3.98)</b>			
0.99 / 0.99	0.99 / 0.99	1.00 / 1.00	1.00 / 1.00
1078 1-Freshman English - 0.33	1419 1-Sophomore English - 0.33	LAN11001A Research & Creative Writing A - 0.50	LAN11000A AP English Lit/Comp A - 0.50
1078 1-Freshman English - 0.33	1419 1-Sophomore English - 0.33	LAN11001B Research & Creative Writing B - 0.50	LAN11000B AP English Lit/Comp B - 0.50
1078 1-Freshman English - 0.33	1419 1-Sophomore English - 0.33		
<b>MAT (3.98 / 3.98)</b>			

Example of the Course Plan Report printed from the Infinite Campus Academic Planner portal.



# Turn In The Paperwork

The Course Request Form (with all the X's on the papers)  
is the form you must turn in to your Advisor.

**A parent signature is required on just the Course Request Form.**

Advisors will send down these forms to Student Services.

Student Name: <u>Warren Peace</u>						
Select	Course	Qtrs	Open	Prerequisite	Fee	Signature
	<b>ENGLISH</b>					
X	LAN10006A-Sophomore English	4	10 req	Freshman English		
	LAN10007A-Sophomore English Honors	4	10	Freshman English, application and teacher signature (Christensen)		
	LAN10001-Introduction to Human Communication	1	10-12			
	LAN10008-Media & Journalism I	1	10-12			
	LAN10009-Media & Journalism II	1	10-12	Media & Journalism I		
	LAN08001A-Resource Literacy 101	4	9-12	IEP Teacher signature		
	LAN08002A-Resource Literacy 201	4	9-12	IEP Teacher signature		
	<b>SOCIAL SCIENCE</b>					
X	SOC10011-U.S. History I	1	10 req			
X	SOC10012-U.S. History II	1	10 req			
X	SOC10013-U.S. History III	1	10 req			
X	SOC10014-U.S. History IV	1	10 req			
	SOC10001A-AP U.S. History	4	10-12	Teacher signature (Uribe)		

# Important Dates

The portal will open and the course registration process will begin on January 17th and will end at the end of the day on January 27th.

You **must** enter your requests into Infinite Campus prior to the portal closing on **January 27th**.



# Counselors

## STUDENTS WITH LAST NAMES BEGINNING WITH LETTERS A-J:

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